

DETAIL OF INFORMATION OBTAINED BY CLUSTER INCHARGE/ASSISTANT COMMISSIONER FROM THE PRINCIPAL & OTHER MEMEBRS OF J.N.V. _____ OVER TELEPHONE ON _____

1.	Total students strength	<u>Boys</u>	<u>Girls</u>
2.	Number of students present	<u>Boys</u>	<u>Girls</u>
3.	Number of sick boys	<u>Boys</u>	<u>Girls</u>
4.	Brief information about the treatment given to sick students.		
5.	Visit of staff Nurse to all dormitories daily to ensure that no sick student is left unattended and to get specific information about cleanliness inside the house and toilet blocks.		
6.	Information about daily house visit by House Masters and A.H.M.		
7.	Name of House Master/A.H.M., who is not visiting his/her house and reasons thereof.		
8.	Name and number of House Masters who are not staying in House Master quarter and action taken by the principal		
9.	Identification of danger points in the campus and action taken by the Principal		
10.	Information about preparation of students of XII for CBSE Exams. as per bench mark.		
11.	Brief information about subjects and classes in which coverage of syllabus is behind schedule alongwith reasons for slow coverage.		
12.	Alternative arrangement made by the Vidyalaya to complete syllabus timely and effectively.		
13.	Brief information about remedial and supervised study during A.N. and evening time.		
14.	Name of teachers who are not attending remedial and supervised study programme as per schedule and action taken by the Principal to ensure		

	100% participation of teachers and students in these programme except sick students or O.D. students.		
15.	Brief information about conduct of C.C.A., sports – games, Art and Music related activities in the A.N. session as per schedule.		
16.	Information about the conduct of activities under C.C.E. by subject teachers as per detail in PAP.		
17.	Submission of 14 points safety-security report to R.O. every month. If not submitting then reason thereof.		
18.	Information about conduct of practicals simultaneously with theory.		
19.	Attendance of students during morning P.T. – total boys who attended P.T. and total girls who attended P.T. No. of students who did not attend morning PT.		
20.	Presence of House Masters/A.H.M. (as per roster), M.O.D., Staff Nurse during morning P.T. and evening games.		
21.	Availability of water and electricity.		
22.	Cleanliness of dormitories, academic block and whole campus.		
23.	Students' satisfaction level about food served to them as per menu and as per budget.		
24.	Issue of all uniform items to students as per norms including tracksuits, 'T' shirts, sleepers and shoes.		
25.	Date of issue of daily use items to students this month.		
26.	Total No. of hand pumps available.	<u>Functional</u>	<u>Non-functional</u>
27.	Availability of purified drinking water/RO system	<u>Functional</u>	<u>Non-functional</u>
29.	Availability of street light on all the points		
30.	Conduct of VMC/VAC/PTC		
31.	Repair of damaged switch-board/naked wire in class room/dining hall/ dorms. & M.P. Hall		
32.	Availability of Tuck shop alongwith phone facility.		
33.	Availability of minimum required equipments in sickroom		

34.	Any special measures adopted for the welfare of the migrated students in order to make their proper adjustment.	
35.	Talk with Vidyalaya head boy and head girl regarding their problems.	
36.	Cash Book/Petty Cash Book & Ledger completed upto which date.	
37.	Any other relevant point	

Submitted for further action please.

CLUSTER INCHARGE A.C.

Name:

Date:

To

The Deputy Commissioner,
Navodaya Vidyalaya Samiti,
(Regional Office),
Lucknow.